

**MINUTES OF THE MEETING OF THE SELECTION COMMITTEE FOR COMPASSIONATE APPOINTMENT FOR
RECRUITMENT YEARS 2022 & 2023**

A Selection Committee (hereinafter "the Committee") has been constituted with the approval of Ld. Pr. CCIT, West Bengal & Sikkim for the purpose of selection of candidates for compassionate appointments against the vacancies in respect of the Recruitment Years 2022 and 2023. Shri [REDACTED] Kolkata has been nominated as the Chairman of the Committee. Other members of the Committee are as under:

Sl. No.	Name and designation	Appointed as
1	[REDACTED]	Member
2	[REDACTED]	Member
3	[REDACTED]	Member
4	[REDACTED]	Member
5	[REDACTED]	Member
6	[REDACTED]	Presenting Member

2. The first meeting of the Committee, was held in the Conference Hall, Aayakar Bhawan, Kolkata-700069 on 13.09.2023 at 03.30 P.M. under the chairmanship of [REDACTED] Kolkata. The following members were present in the said meeting:

Sl. No.	Name and designation	Appointed as
1	[REDACTED]	Member
2	[REDACTED]	Member
3	[REDACTED]	Member
4	[REDACTED]	Member
5	[REDACTED]	Member
6	[REDACTED]	Presenting Member

3. At the outset, the committee noted the facts that selection of candidates is to be made for filling up the vacancies earmarked for appointment on compassionate grounds for the Recruitment Years 2022 and 2023 as per details given below:

R.Y.	TAX ASSISTANT	MTS	Total
2022	04	19	23
2023	06	07	13
TOTAL	10	26	36

4. The various issues relating to compassionate appointments were discussed as per the '*Master Circular on Scheme of Compassionate Appointment*' vide CBDT letter F No A-12012/40/2022-Ad.VII dated 23.09.2022 and '*Scheme for compassionate appointment-100 Point Formula for assessment of applications for appointment on compassionate grounds*' vide CBDT letter F No A-12012/03/ 2021-Ad.VII dated 15.04.2021 circulated by the CBDT and the relevant guidelines issued by DoPT from time to time on the subject, wherein criteria and methodology have been duly laid out.

[REDACTED]

Resolution No 1:

While initiating the process of appointment on compassionate grounds for the Recruitment Years 2022 and 2023, approval was granted by the Ld. Pr. CCIT, West Bengal & Sikkim for 263 pending applications.

However, it was brought to the notice of the committee by the presenting member that one candidate [REDACTED] (UR No: 17/1999-200 [REDACTED]) got selected for the post of MTS against the vacancy of Recruitment Year 2017-18 after approval by the Ld. Pr. CCIT, West Bengal & Sikkim. Hence the committee decided not to consider [REDACTED] (UR No: 17/1999-200) for this current round of compassionate appointment.

Further, it was brought to the notice of the committee by the presenting member that two more applications in respect of [REDACTED] (UR No: 12/2022) [REDACTED] who [REDACTED] & [REDACTED] (UR No: 13/2022), [REDACTED] who [REDACTED] received by the O/o the Pr. CCIT, West Bengal & Sikkim before commencement of the first meeting of the committee. Hence, the committee decided to consider the above mentioned two new applications for the current procedure. Also it was decided by the Committee that the above mentioned two candidates, namely [REDACTED] and [REDACTED] will be considered against the vacancies for both the Recruitment Years 2022 and 2023 as the concerned government employee demised in the calendar year 2022.

Thus, total 263 (-) 01 (+) 02 = 264 candidates will be considered for the current procedure of selection of candidates for appointment on compassionate grounds.

Resolution No 2: The committee decided that as per existing guidelines by the CBDT & DoPT and as per para 9 of Master Circular, if any candidate submitted his/her initial application for compassionate appointment after 5 years of the death/retirement on medical ground/missing, the case to be treated as Belated.

Resolution No 3: The committee decided that the annual family income of a candidate will be assessed as on 31.12.2022 for the Calendar Year 2022. In respect of the candidates where Government employee died in harness/retired on medical ground/missing after 31.12.2022, the annual income of the family, other than salary received by the Government employee during the Calendar Year 2022 may be considered.

Resolution No 4: It was felt by the Committee that in order to have necessary details in respect of all the applicants (as approved by the Competent Authority), a proforma may be devised wherein the relevant personal details of the candidates as well as information in relation to the deceased employee need to be duly filled in by the applicants along with a declaration regarding their property & income and their willingness to maintain properly the other family members of the deceased/retired on medical ground/missing Government employee in form of an affidavit which is duly notarized. It was also decided that it may be specifically mentioned in the communication to be issued to the applicants that if any column/row in the said proforma is/are left blank by the candidates or if it is not notarized, the Committee/Authority reserves the right to treat such applications as incomplete and/or invalid. A draft proforma, which needs to be sent to all the applicants, was placed before the Committee and duly approved by the Committee. It was decided that the proforma shall be circulated/sent to all the applicants in order to collect the required up-to-date data in respect of the required parameters laid down by the Board. During the meeting it was decided that the candidates should submit the required details within 15 days of receipt of the letters which is necessary for evaluation of their present financial conditions and

[REDACTED]

awarding marks as per '*Scheme for compassionate appointment-100 Point Formula for assessment of applications for appointment on compassionate grounds*'. These details are required to be submitted by the applicants in any one of the modes, i.e. either physical submission in the office of the Pr. CCIT, West Bengal & Sikkim or by post or by email. It was also decided that the next meeting of the committee will be called after compilation of the necessary data received from all the applicants.

The next meeting will be called by the Chairman after receiving the submissions from the applicants.

The meeting closed with vote of thanks from the Presenting Member.

[REDACTED]